



City of
Tega Cay, South Carolina

Phone: (803) 548-3513 | Fax: (803) 548-1400 | Website: www.tegacaysc.org

Address: 7725 Tega Cay Drive, Tega Cay, SC 29708

PERMIT AGENT AUTHORIZATION FORM

This permit agent authorization form will replace any previous authorized person you provided to us. Please list all names of person(s) you want authorized to act as your agent and sign on your behalf. This form will remain in effect until a new permit authorization form completed by the license holder.

Please verify and provide any required documentation to submit a completed form.

- Any person(s) doing business by acting as an authorized agent or providing any professional services throughout the process of permitting, inspecting, or performing any work (to include subcontractors) required to have or obtain a valid City of Tega Cay business license.
- Please provide a signed contract on a form with a business letterhead showing professional services or work authorized by the license holder/ business name and any person(s) listed in Section 1 and Table 1 of this form.

SECTION 1:

License Holder Name: _____

Business Name: _____

Business License Number: _____

My signature certifies I am the license holder with the business name and number listed in Section 1 of this form doing business in York County, City of Tega Cay, SC. I hereby authorize the following person(s), listed in Table 1, to act as my agent and, in my absence, give authority to sign permits on my Company's behalf.

TABLE 1:

Name (Please Print)	Contact Type

License Holder Signature

Date

Property Owner Signature

Date