

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF YORK )  
 )  
CITY OF TEGA CAY )

**ORDINANCE 598**

**AN ORDINANCE AMENDING THE CITY’S CODE ARTICLE IV, DIVISION 2 AND CHAPTER 22, ARTICLE I, SECTION 44-10 AS IT RELATES TO THE PARKS, RECREATION, AND EVENTS COMMITTEE AND THE STORMWATER AND ENVIRONMENTAL COMMITTEE**

**WHEREAS**, the Parks, Recreation and Tourism Committee was re-established in 2016 with the intention to support and assist in marketing and fundraising for community events, recreation programs and facilities.

**WHEREAS**, the City Council believes it prudent to amend the Parks, Recreation and Tourism Committee to the Parks, Recreation and Events Committee to further assist in unifying the city’s goals and community vision specifically related to parks and events.

**WHEREAS**, the Stormwater Advisory Committee was enacted in 2012 and assigned responsibilities specific to appeals and variances related to SC Department of Health and Environmental Services; and

**WHEREAS**, such appeals and variances rarely occur, the City Council believes it prudent to amend the Stormwater Advisory Committee to the Stormwater and Environmental Committee and include duties of assisting in the management of greenways and greenspaces.

**NOW, THEREFORE, BE IT ORDAINED**, that the City Council of the City of Tega Cay does hereby adopt this Ordinance in its entirety to amend Article IV, Division 2, sections 2-165 through sections 2-169 and amend Chapter 22, Article I, Section 44-10.

**DIVISION 2. PARKS, RECREATION AND EVENTS COMMITTEE**

**Sec. 2-165. Purpose.**

The purpose of the Parks, Recreation and Events committee (PR&E committee) is to:

- (1) Serve as an advisory committee to the city council;
- (2) Support the vision of the city and act as a focal group to assist staff with the coordination and implementation of various types of activities and functions for the enjoyment of City parks and events for the community. Said duties shall be in cooperation with city goals and objectives and with knowledge and approval of the Parks and Recreation Director;
- (3) Serve as active volunteers and ambassadors before, during and after City sponsored events.

**Sec. 2-166. Composition; appointment; compensation.**

The PR&E committee shall be composed of five members appointed by city council. Members shall serve without compensation. A member of city staff shall be appointed by the city manager and shall serve as the chairperson of the committee. The City’s Event Manager shall also serve on the Committee. A city councilmember appointed by the mayor shall serve as liaison (nonvoting); provided, however, such liaison shall not act or speak on behalf of city council in regard to the PR&E committee.

The committee may develop sub-committees, in order to better facilitate the various duties of the committee.

**Sec. 2-167. Qualifications; term; vacancy.**

- (a) The voting members shall be city residents and hold no other public office or position within the city. Members shall serve a two-year staggered term. Notwithstanding the foregoing, the committee and its individual members shall serve at the will and pleasure of city council. Three members shall serve until March 31 of odd years, and two members shall serve until March 31 of even years. Vacancies occurring other than by expiration of term shall be filled by city council for the unexpired term. Members may continue to serve until their successors have been appointed. Members may be reappointed to successive terms without limitations, on the condition they present a written application for the desired term.
- (b) Voting members shall be at least 18 years of age and residents of the city. Special emphasis shall be given to those applicants whose application exhibits expertise in areas of event planning, facilities management and recreation. No applicant will be considered who represents a conflict of interest as defined in the South Carolina Code of Laws.
- (c) Members of the Committee shall serve as volunteers at a minimum of three events during each year they are on the committee, with such events being specified by the City's Event Manager. Failure to do so may result in removal from the Committee by City Council.

**Sec. 2-168. Officers.**

The PR&E committee shall elect one of its members as vice-chairperson. The Committee shall also elect one of its members as secretary. Elected Officers shall have a one-year term. An officer can serve in the same position for multiple years so long as the committee re-elects them to that position.

If the committee forms sub-committees, the committee shall appoint a Chair person from its membership for the sub-committee.

**Sec. 2-169. Meetings.**

The PR&E committee shall meet at the call of the chairperson on a regular schedule. Any regular or special meeting or cancellation requires a 24-hour prior public notice. An agenda for the meeting shall be developed in a timely fashion by the chairperson of the committee and shall be submitted to the municipal clerk in order for it to be disseminated to the public. The committee shall observe Robert's Rules of Order for the transaction of business. The committee shall conduct all meetings so as to obtain necessary information and to promote the full and free exchange of ideas. All meetings shall be open to the public and in accordance with the Freedom of Information Act. The committee shall keep minutes of the meetings. Written copies of all minutes, reports, studies, surveys and recommendations shall be filed in a timely manner with the municipal clerk.

**Sec. 44-10. Stormwater and Environmental Committee.**

- (a) *Appointment and terms.*
  - (1) This committee shall consist of seven members appointed by the city council. Members shall serve without compensation and must be at least 18 years of age and a resident of Tega Cay.
  - (2) *Terms.* Members shall be appointed by city council for two-year, staggered terms. Notwithstanding the foregoing, the committee and its individual members shall serve at the will and pleasure of city council. Three members shall serve until March 31 of odd years, and

four members shall serve until March 31 of even years. Vacancies occurring other than by expiration of term shall be filled by city council for the unexpired term. Members may continue to serve until their successors have been appointed. Members may be reappointed to successive terms without limitations, on the condition they present a written application for the desired term.

- (3) *Service.* Members will serve at the will of the council.
  - (4) *Staff liaison.* The City Manager shall appoint an appropriate member of staff to serve as the liaison to this Committee.
- (b) *Officers and procedures.*
- (1) *Terms and positions.* The committee shall elect a chairperson, a vice-chairperson and secretary from its members. The officers' terms shall be one year, with eligibility for reelection. The committee shall also appoint a member of its committee to serve as secretary. The secretary's term shall be one year, with eligibility for reappointment. The chairperson or vice-chairperson may take part in all deliberations and vote on all issues.
  - (2) *Rules.* The committee shall adopt Robert's Rules of Order, Newly Revised, for the transaction of business.
- (c) *Meetings.*
- (1) *Meetings.* The Committee shall meet at the request of the staff liaison, the Committee Chair, or at the request of city council.
  - (2) *Minutes.* Minutes shall be kept of all committee proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact. The committee shall submit records of its examination and other official actions to the municipal clerk, and such records shall be a public record.
  - (3) *Open to public.* All meetings of the committee shall be open to the public and the agenda for each committee meeting shall be made available in advance of the meeting duly advertised in accordance with the Freedom of Information Act.
- (d) *Powers.* The committee shall assist the Environmental and Zoning Compliance Officer, or his/her designee, as requested, to develop and enhance public education and public participation in the management of stormwaters. They shall also assist in inspecting of the trees and conditions of City-owned greenways and greenspaces as may be needed and report their findings back to the Environmental and Zoning Compliance Office.
- (f) *Limitations on authority.* The Committee shall have no authority to waive any requirements of the NPDES stormwater permit, or any other SCDEC mandated regulation. When requested, the Committee may assist the Environmental and Zoning Compliance Officer, or his/her designees, in developing policies and procedures for the stormwater management program. At no time shall any member of this committee be involved in any official inspection or enforcement on behalf of the city. Members of the Committee may note areas of concern related to stormwater management and potential needed maintenance in City-owned greenways and greenspaces in accordance with Chapter 22, Article IV, of the City's Code of Ordinances to the Environmental and Zoning Compliance officer, or his/her designees. The Committee is not authorized to take any enforcement actions.

**FIRST READING:** January 21, 2025

**SECOND READING:** February 18, 2025

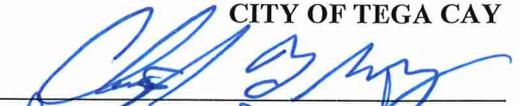
Enacted this 18<sup>th</sup> day of February, 2025, by a majority vote of the duly elected City Council of the City of Tega Cay, South Carolina.

Signature Page To Follow

SIGNED:



CITY OF TEGA CAY

  
 \_\_\_\_\_  
 Christopher T. Gray, Mayor

  
 \_\_\_\_\_  
 Carmen Miller, Mayor Pro Tem

  
 \_\_\_\_\_  
 Brian D. Carter, Councilmember

  
 \_\_\_\_\_  
 Scott G. Shirley, Councilmember

  
 \_\_\_\_\_  
 Thomas S. Hyslip, Councilmember

ATTEST:

  
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 Charlie Funderburk, City Manager

*Certificate of Adoption*

*I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the City Council of the City of Tega Cay, South Carolina, held on the 18th day of February 2025.*

  
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 Casey O'Brien, Municipal Clerk