



SUBDIVISION FINAL PLAT CHECKLIST

_____ The size of the plat and number of copies should conform to the following: Twelve paper copies that are 24" x 36" (full size), One Mylar and Two paper copies that are 11" x 17" (reduced size).

_____ A digital copy of the plat shall be submitted in .jpeg or .pdf format. *NOTE: The subdivider is responsible for submission of the Final Plat in either a .dwg or .dxf format to York County Public Safety Communications once approval has been granted by the Planning Commission.*

_____ All plats shall be embossed with the seal and signature of the surveyor responsible for the work.

_____ Engineer's Certification of Compliance with Improvement and Guarantee Standards (to be submitted separate from final plat) as follows:

"I hereby certify that the streets, drainage system, sewer system and water system in _____ Subdivision as shown on the plat dated _____ has been installed in accordance with the preliminary plat (construction drawings) approved _____."

_____ Seal
Registered Engineer

_____ Agreement and Security for completion and installation of all improvements submitted concurrent with final plat (if applicable).

_____ Lot lines, minimum structure setbacks lines, and lot and block indicators are shown on plat.

_____ Parks, school sites, or public open spaces that exist or are proposed are shown on plat.

_____ Plats shall conform to the Design Standards-Minimum for streets as shown in Ordinance 50, Section (s) 1200-1201.

_____ The following CERTIFICATE OF APPROVAL FOR RECORDING:

"I hereby certify that the subdivision plat shown herein has been found to comply with the Subdivision and Land Development Regulations of the City of Tega Cay, South Carolina, and that this plat has been approved for recording in the offices of the Clerk of Court of York County, South Carolina."

City Seal

_____ Date

_____ City Manager
Tega Cay, South Carolina

All plats shall adhere to Ordinance 50, Appendix A-I: Survey Standards and contain the following information:

_____ A descriptive location of the property or vicinity map.

_____ The city, county and the state where the property is located.

_____ The name of the owner of the property or the name(s) of the person(s) who requested the plat.

_____ The date of the survey or plat.

_____ A graphic scale and numerical scale.

_____ The name, registration number, and address of the surveyor.

_____ The following certification:

"I hereby certify that the ratio of precision of the field survey is 1/() and the angular error of closure is () seconds per angle as shown hereon and the area if shown was determined by () method of area calculation."

_____ Surveyor's Signature

_____ Surveyor's Number

_____ The North arrow shall be shown and be accurately correlated with the courses with indications as to whether it is true, magnetic or grid.

_____ All property lines shall be defined by course and horizontal distance. All property lines shall be plotted to the scale shown in the title.

_____ Where a boundary is formed by a curved line, the curve will be defined by curve data to include the radius, delta angle, total arc length and the long chord by course and distance. The curve may also be defined as a traverse of chords around the curve. Chords shall be defined by course and distance.

_____ All easements and rights-of-way, obvious and apparent to the surveyor shall be shown and shall include their widths and center lines.

_____ Boundaries formed by water course shall be located and plotted to scale as shown in the title. Traverse lines and/or off-set lines used to close water course boundaries shall be shown plotted to scale and defined by course and distance.

_____ All newly established corners shall be marked by a metal, concrete or permanently located natural object. The metal corners shall be no less than 1 and 1/2 inch in diameter. The concrete corners shall be no less than 4 inches in diameter. Both being no less than 24 inches in length. The type of corner, old or new, shall be indicated on the plat. When conditions warrant setting a corner on an off-set, the location should be selected so the corner lies on a line of the survey, or on a prolongation of such line.

_____ All lines not surveyed but copied from a previous survey shall be indicated on the plat and the source of the information given.

_____ The names of adjacent landowners, lot and/or block numbers, highways, streets, and named waterways shall be shown.

_____ Surveys shall be referenced to any permanent natural object, structure, or control monument, whether government or private, by courses and distances, or distance only.

_____ Physical features such as storm drains, sanitary sewers, water lines, buildings, water bodies, etc., shall be shown and plotted to the scale as shown in the title.

Subdivision _____

Date _____

OFFICE USE ONLY

_____ Application is **COMPLETE** and is **ACCEPTED** for Plan Review

Date Accepted: _____

_____ Application is **NOT COMPLETE** and is **DENIED** for Plan Review for the following reasons:

1. _____
2. _____
3. _____

Designer Contacted By: _____ **Date:** _____