



CITY OF TEGA CAY HOME OCCUPATION APPLICATION

Directions: Complete all applicable sections of this application, including your signature certifying that all submitted information is correct, and enclose the seventy-five dollar (\$75.00) zoning permit fee. (Checks are payable to the City of Tega Cay).

Note: A City of Tega Cay Business License must be obtained and maintained during the entire operation of the home business.

General Information

Applicant's Name: _____

Address: _____

Phone: Home _____ Mobile _____

Business Location Information

Business Address: _____

Property Tax Map #: _____

Zoning District: _____ Use of Property _____

***** PLEASE INCLUDE A COPY OF YOUR PLAT *****

Please answer the following questions pertaining to your Home Occupation:

1. Describe what type of Home Occupation you are requesting (attach additional sheets if necessary):

2. Do you intend to erect signs? YES NO If yes, explain _____

3. Square footage of home _____ Area of home occupation _____

4. I (own) or (rent) the dwelling where the home occupation business will be conducted. (Please circle one)
If renting, a letter from the property owner must be provided acknowledging the Home Occupation.

5. Is this property part of any HOA or Community Associations? YES NO
If yes, a letter from the HOA or Community Association is required acknowledging the Home Occupation.

Below are the minimum criteria and stipulations in order to qualify as a home occupation.

Please read each statement carefully and initial, then sign below to acknowledge that you agree to comply with all provisions of this form. Home occupations are authorized if they comply with the performance standards set for herein, per § Article X, Section 19-166 of the Zoning Code (Ordinance 77).

- _____ 1. The home occupation shall be clearly incidental to the principal residential use of the property and shall not change the essential residential character of the property. Only one such occupation shall be carried on per dwelling unit.
- _____ 2. There will be no accessory building, associated outdoor activities or outdoor storage of materials or equipment related to the home occupation on the premises.
- _____ 3. Uses conducted entirely within the principal dwelling will not exceed 25% of the floor area unless otherwise authorized by special exception permit.
- _____ 4. There shall be no entrance or exit way specifically provided in the dwelling or on the premises for the conduct of a home occupation.
- _____ 5. The use shall create no disturbing or offensive noise, vibration, smoke, dust, odor, heat, glare, traffic hazard, unhealthy or unsightly conditions. In addition, any equipment or process shall not create audible or visual interference in any radio or television receivers on any adjacent properties.
- _____ 6. Delivery and distribution of goods from commercial suppliers will be limited to between the hours of 8:00 a.m. and 5:00 p.m. Shipping deliveries and pick-ups (excluding U.S. mail) are limited to a maximum of two per day.
- _____ 7. Customer hours are limited to the hours between 7:00 a.m. and 8:00 p.m.
- _____ 8. Resident-owned passenger vehicles only shall be permitted in connection with the conduct of the home occupation.
- _____ 9. The use shall not be visibly evident from outside the dwelling except for a sign, as provided by standards contained herein.
- _____ 10. The applicant for a home occupation shall demonstrate that public facilities and utilities are adequate to safely accommodate any equipment used in conjunction with the home occupation and will be inspected and permitted, if required, by SCDHEC.

- _____ 11. No traffic shall be generated by such home occupation in greater volume than would normally be expected in the neighborhood, and any need for parking generated by the conduct of such home occupation shall be met by the provisions of § Article XII, Section 19-317 of the Zoning Code (Ordinance 77).
- _____ 12. Such occupation shall be carried on by a resident, with no employed assistants or associates, except for family members living on the premises.
- _____ 13. Instruction in music, dance, art and similar activities shall be limited to two (2) students at a time.
- _____ 14. Display of products shall not be visible from the street, and only articles made on the premises may be sold on the premises.
- _____ 15. Equipment or delivery vehicles may not exceed four tons.
- _____ 16. For in-home daycare, the owner of the residence cannot provide daytime care for more than six (6) children whom are neither related by blood or marriage to, nor legal wards or foster children of, the resident home owner. Overnight care is prohibited.
- _____ 17. Noise levels from the home occupation, shall not exceed a level generated in a typical single-family home. ..
- _____ 18. Storage of dangerous, combustible or volatile materials used in conjunction with the home occupation shall not be permitted in residential dwellings.

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT, THAT I AM THE RESIDENT OF THE IDENTIFIED PREMISES, AND I AGREE TO COMPLY WITH ALL PROVISIONS OF THE ORDINANCE.

Applicant's Signature: _____ Date: _____

***** APPROVAL *****

Approval becomes void upon a violation of any provision contained herein or termination of the applicant's residency. The permission hereby granted is not-transferable to any other resident, address, or other occupation.

Zoning Official: _____ Date: _____