

# MINUTES

**Monday, January 11, 2016**  
**Planning Commission Meeting**  
**Council Chambers-Glennon Center Lower Level**  
**7:00 p.m.**

<p><b>1. Call to Order</b></p>	<p>Jerry Church, Vice-Chair, called the meeting to order.</p> <p>Present: Ken Huber, Alejandro Donoso, Kathy Masters, Jerry Church, Chris Leonard and Susan Britt (staff),</p> <p>Absent: Jennifer Stalford (Council Liaison), Tom Weir, Chair, Doug Burns</p>
<p><b>2. Approval of Minutes</b></p> <p>a. Dec. 14, 2015</p>	<p><b><u>MOTION</u></b></p> <p>Kathy Masters motioned to approve the minutes as presented. Alejandro Donoso seconded.</p> <p><b>VOTE: Ayes, Unanimous</b></p>
<p><b>3. New Business</b></p> <p>a. Discuss Annexation and Rezoning Plan for TMS # 646-00-00-062 from BD-I in the County to GI (Government &amp; Institutional) in the City as part of a 100 percent Annexation Petition.</p> <p>b. Discuss Schedule for Election of Officers for 2016 (Terms are April 1- March 31)</p> <p>c. Adopt revised Rules and Procedures</p>	<p>Susan Britt presented the staff report on the rezoning. (Attached to the minutes and official record). Based on the findings in the Staff Report, staff recommends approval of the annexation and rezoning. Some discussion ensued regarding the points in the Staff Report. A joint public hearing with Council has been scheduled for Feb. 18 at 6:00 pm. Planning Commission will make their recommendation in a Special meeting upon closure of the hearing.</p> <p>There was no further discussion.</p> <p>The proposed schedule was discussed and it was agreed that the Rules of Procedure would be revised to stablish the first meeting in April as the election date.</p> <p>Susan Britt presented the draft of the proposed revisions to the Rules of Procedure. The Rules of procedure for the Commission were adopted in 19995. Since that time there have been significant changes to the State Comprehensive Planning Enabling Act such as the mandated continuing education requirements that need to be reflected in the Rules. In addition, the city's form of government changed from that of an administrator/council to that of a manager/ council.</p> <p>Discussion ensued.</p>

<p>d. Adopt official Meeting Schedule for 2016</p>	<p><b><u>MOTION</u></b> Alejandro Donoso motion to approve the recommended changes. Ken Huber seconded.</p> <p><b>VOTE: Ayes, Unanimous</b></p> <p>The Calendar was presented. The Planning Commission will meet regularly on the second Monday of the month if business is to be heard.</p> <p><b><u>MOTION</u></b> Ken Huber motioned to approve the calendar as presented Kathy Masters seconded</p> <p><b>VOTE: Ayes, Unanimous</b></p>
<p><b>4. Public Comments</b></p>	<p>None</p>
<p><b>5. Council Liaison Comments</b></p>	<p>None</p>
<p><b>6. Commissioner's Comments</b></p>	<p>None.</p>
<p><b>7. Chairman's Comments</b></p>	<p>None.</p>
<p><b>8. Staff Comments</b></p>	<p>None.</p>
<p><b>9. Adjournment</b></p>	<p><b><u>MOTION</u></b> Kathy Masters motioned to adjourn. Alejandro Donoso seconded.</p> <p><b>VOTES: AYES Unanimous</b></p>